



# Newton Flotman Parish Council Meeting Minutes

Tuesday 31<sup>st</sup> January 2023, 7.30pm, Newton Flotman Village Centre

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)  
Bruce Turnbull  
Jeff Billings  
Cate McNerney  
David Segens  
Lesley Berry

Members of the public – Two

1. To consider approving apologies for absence  
Lesley Crump, illness – accepted
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations  
Paul Weeks declared an interest in item 8d as he is a member of the Long Stratton Medical Partnership's Patient Participation Group.
3. To approve and confirm minutes of the last full council meeting on 29 November 2022  
**These were agreed as a true record of proceedings with no amendments.**
4. Matters arising from previous minutes
  - i) To continue the discussion on whether or not to have a Neighbourhood Plan for Newton Flotman  
There was discussion of the merits of undertaking a Neighbourhood Plan. It was agreed to discuss this at a future community event to gauge if there is the interest in the village.
  - ii) To hear an update on County Broadband in Newton Flotman  
There was no one from County Broadband attending the meeting but it was reported the target for the improved Broadband has been met.
5. Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports  
Florence Ellis gave an update on Neighbourhood Plans, Village Clusters and the Long Stratton by-pass. She also told the meeting she would be standing down at the next election. Paul Weeks expressed the Parish Council's thanks for all of Florence's help.

6. To review any correspondence received (that is not already on the agenda) – **for information only**

Correspondence regarding Hornsea Three Community Information meetings and a GNLP update were noted.

7. Councillor updates (to hear reports from Councillors on any parish activity they've undertaken since the last meeting, and which is not on the agenda) – **for information only**

Paul Week has attended a Parish and Town Council meeting forum, Village Cluster meeting and a meeting with neighbouring Parish Council Chair's.

Bruce Turnbull has been liaising with Tammy who is producing the new noticeboard and updated the meeting on the progress. As per the initial quote there will be no lettering on the board at this time. It was agreed that Bruce will continue to work with Tammy to produce the new noticeboard

8. Regular Items – to receive any updates and to agree any necessary action in relation to:

- a. Highway Issues including submitting a letter of complaint to Highways.

Paul Weeks has been speaking with Joel Pailles from SNC. There is the possibility of using an advance in CiL funding towards highway improvements. Money can not be released until work has begun on the development of 31 houses on land at the top of Alan Avenue

**It was agreed to write a letter to Highways complaining about the service that the Parish Council has received to date.**

- b. Parish Council representative Newton Flotman Village Centre & Alan King Playing Field Committee including applying for grants for roof repairs.

A new representative from the Parish Council is required, Lesley Berry will attend the next meeting to find out more.

**It was agreed that Paul Weeks will work with William Ball to apply for funding for improvements at the Village Centre.**

- c. Church activities

The report was noted

- d. Patient Participation Group

Paul Weeks updated that the Surgery was planning to increase the opening hours to 4 days a week. Bruce Turnbull will attend alternative meetings.

- e. Youth Club

There has been no update from the YMCA. The Clerk has begun looking into funding sources for additional monies.

f. Development – to hear an update on Village Clusters  
 Paul Weeks gave a brief update and advised the meeting that South Norfolk District Council had approved the development of 25 houses on land adjacent to Alan Avenue. Any developer who wished to build these houses would have to go through the normal planning process. The process is now entering the legal stages and seeking approval at full council before being scrutinised by the planning inspectorate. The process is expected to be completed in Spring 2024

9. Periodic Items

- a. Nominate Councillors to undertake Clerk’s appraisal.  
 Cate McNerney and Jeff Billings to undertake appraisal.

10. Consideration of Administrating the Newton Flotman Charities

Paul Weeks gave an overview of the Newton Floman Charities and the way it is set up. The money currently available for residents to apply for is £2,358.63. Paul Weeks has become a trustee of this charity along with Caroline Wolfe (editor of Partnership magazine). Lesley Berry and Cate McNerney interested in finding out more

11. Finance

- a. To note receipts and payments made since the last meeting

No receipts

Payments

Anglia Water	26.00
Norfolk Pension Fund	129.58
Maria Hutson – Clerk December	348.87
HMRC month 9	83.20
Banking service charge	18.00
Maria Hutson – Clerk January	381.47
HMRC month 10	83.00
Pam Moyes – Bus shelter December & January	56.00

**The payments were noted**

- b. To agree invoices for payment

Norfolk Pension Fund	129.58
LMN – Kings Green	230.00
LMN – Alans Avenue	260.00
Village Centre, Youth Club, November and December	156.00

**The payments were agreed**

- c. To consider donation requests  
**Request received from Norfolk SEN and agreed to donate £20.**
- d. To note the increase on payments for supply of water at allotments  
Due to the increase in water usage over the summer the Anglia Water DD to increase from £26 per month to £59 from March.

## 12. Planning

- a. To hear a report on plans accepted/refused by South Norfolk Council  
2022/1949 accepted with conditions
- b. [2022/2284- Land at Newton Flotman Pumping Station – for information only](#)  
Application has been accepted
- c. [2022/2003 - 2022/2003 | Hazardous Substance Consent for existing Calor Gas Tanks | Brick Kiln Farm Brick Kiln Lane Newton Flotman Norfolk NR14 8PY](#)  
**Parish Council to support application**
- d. [2022/2343 - Tasdale 1 Joy Avenue Newton Flotman Norfolk NR15 1RD](#)  
**Parish Council to support application**
- e. [2018/0111 Land East of A140 Long Stratton](#)  
An update has been received and noted.
- f. [2018/0112 Land East of A140 Long Stratton](#)  
An update has been received and noted.
- g. To consider any planning applications that may be received after the publication of the agenda.  
None received.
- h. To review the current planning policy, terms of reference including delegated decisions and planning rota.  
**The revised Planning Policy was agreed. The Planning Rota going forward to be circulated**

## 13. Confirmation of the Annual Parish Council Meeting, 23<sup>rd</sup> May 2023

Due to the election the meeting needs to be brought forward. The Village Centre has been booked

## 14. To receive items for the next agenda

Events for King's Coronation

## 15. To note the date of the next meeting – 28 February 2023, Village Centre, 7:30pm

Meeting closed at 21:28