



Newton Flotman Parish Council Meeting Minutes

Tuesday 29th November, 7.30pm, Newton Flotman Church Room

Present: Paul Weeks (Chairman) Maria Hutson (clerk)
Lesley Crump
Bruce Turnbull
Jeff Billings
Cate McNerney
David Segens
Lesley Berry (from item 4)

Members of the public – Four

1. To consider approving apologies for absence
None received
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
None
3. To approve and confirm minutes of the last full council meeting on 1 November 2022
These were agreed as a true record of proceedings with no amendments.
4. To consider the co-option of a Councillor
Lesley Berry was co-opted as a Councillor
5. Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
A report from the Church was distributed and noted.
Florence Ellis updated that SNC has moved to Thorpe Lodge and will be there for several months whilst the new office is completed. Village Cluster is close to being complete, an update to follow soon. Nutrient neutrality is still hampering developments but work is underway to mitigate this.
6. Neighbourhood Plan presentation
Richard Squired from South Norfolk Council gave a presentation about Neighbourhood plans. He gave an overview of what the plan can include and who can be involved in developing it. He also spoke about how it is adopted and the processes that must be undertaken to get to that point. The process costs in the region of £20,000. Funding and support are available from Locality where funding of up to £10,000 can be accessed. District

Council can also support with up to £6,000. District Council are able to offer support, looking over draft documents for example.

Adrienne and Brian from Tasburgh spoke about their experiences of Neighbourhood plans. Tasburgh have been working on their plan since 2020.

It was decided that further discussion to take place at the next meeting regarding initial consultation with the village.

7. Periodic Items

a. Consider revised meeting dates for 2023

Amended dates for 2023 were circulated and it was agreed to look into if the Village Centre is available on 6th November. Agendas will continue to be laminated and sent to Lesley Crump for displaying. Due to postal strikes post has taken longer than usual. Bruce, who has a laminator, will be given some laminating pouches from the clerk to use if needed in future.

8. Finance

a. To note receipts and payments made since the last meeting

Receipts Since the Last Meeting

Allotments	Annual Payments	£90.00
Allotments	Annual Payments	£100.50

Payments made since the last meeting

Anglia Water	Allotment water	£26.00
Norfolk Pension Fund	Pension Contribution October	£120.62
Maria Hutson	Nov salary, expense and back pay	£512.73
Julie King	Back pay	£55.82

b. To agree invoices for payment

Pam Moyes	Bus Shelter cleaning Oct and Nov	£56.00
HMRC	Month 8 PAYE	£128.20
Norfolk Pension Fund	Pension Contribution November	£200.51
Church Grant Payment	Grant – churchyard	£1600.00
Village Centre Hire	Youth Club May to October	£448.50

The payments were noted.

9. To confirm grant applications received for 2023/24 funding

All the grants were confirmed;

Churchyard maintenance	£1600
Partnership	£500
NFaST	£130
Village Centre Grounds Maintenance	£3150
Village Centre Play equipment repair	£851.25

Swings	£250
Flat roof	£1,875
Bins	£262

10. To confirm funding needed for the Youth Club for 2023/24 including applying for grants
Funding of £2054.15 was allocated to the Youth Club with the remaining funding to be sought through grant applications

11. To consider replacement noticeboard, replacement grit box and waste bin.
 It was agreed to replace the noticeboard (£725), grit box (£82.58) and waste bin (£200) and these items are included in the budget for 23/24

12. To consider a Parish Partnership Application
 Due to the lack of information received from Highways it is not possible to submit a bid at this time. This will be revisited next year. The Parish Council are very disappointed with the service provided by the Highways Engineer for this area and will be complaining to the Highways Department about the poor service they are receiving

13. To confirm budget and precept for 2023/24
 The budget and precept were confirmed. The precept was set at £24,257.72, an increase of 3.58% on 2022/23

14. Planning
 a. To consider any planning applications that may be received after the publication of the agenda.
 None received

15. To receive items for the next agenda
 Newton Flotman Charities
 County Broadband
 Reserves policy
 Neighbourhood Plan

16. To note the date of the next meeting – 31 January 2023, Village Centre, 7:30pm
 Meeting closed at 21:41