



Newton Flotman Parish Council Meeting Minutes

27 February 2024, 7.30pm, Newton Flotman Village Centre

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)
Drew Broad
Lesley Crump
Cate McNerney
David Segens

5 members of the public, Andrew Lipski from Gigaclear

- 1) To consider accepting apologies for absence
Bruce Turnbull which were accepted
- 2) To receive declarations of interest on items on the agenda and consider any requests for dispensations
Paul Weeks declared an interest in item 9d as there are members of the Long Stratton Medical Partnership's Patient Participation Group.
Drew Broad declared an interest in item 9b as he is on the Village Centre Committee.
Paul Weeks and Drew Broad declared an interest in item 9f as they are on the Neighbourhood Plan steering group.
- 3) To approve and confirm minutes of the last full council meeting on 30 January 2023
These were agreed as a true record of proceedings with no amendments.
- 4) Matters arising from previous minutes
None
- 5) Presentation from Gigaclear
Andrew Lipski, Community Engagement Officer at Gigaclear, gave a presentation on the Broadband rollout that is underway in Newton Flotman, Tasburgh and Saxlingham Nethergate. Andrew to be contacted directly with full details if there are any issues regarding the works undertaken
Andrew.Lipski@gigaclear.com
- 6) Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
Member of the public asked about Flordon Road and speeding issues to be covered under 9a
- 7) To review any correspondence received (that is not already on the agenda) – **for information only**
Electric vehicle charging point
Greater Norwich Local Plan Inspectors' Report
Street Lighting changes
Stop western link
These emails were noted
- 8) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
Cate McNerney has been in contact with Gigaclear regarding the issues caused by digging up footpaths

Signed..... Date.....

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- 9) Regular Items – to receive any updates and to agree any necessary action in relation to:
- a) Highway Issues
District Councillor Cook has been in contact with County Councillor Elmer regarding other improvements that can be made along Flordon Road. These suggestions have been forwarded to the Area Engineer awaiting further comments. The Parish Partnership application decision is due in March.
 - b) Newton Flotman Village Centre & Alan King Playing Field
Drew Broad reported an EGM had been held recently focusing around issues in and around the building including the unauthorised use of areas by hirers, refitting the kitchen, refurbishing the floor, replacing the main doors and adding insulation. A member of the public reported speeding out of the centre after football matches. The member of the Public will email clerk full details who will contact Highways requesting a solution to this such as rumble strips along Grove Way.
 - c) Church activities
No updates
 - d) Patient Participation Group
No update
 - e) Youth Club
Paul Weeks and Maria Hutson have had meeting with YMCA Norfolk where the 24/25 SLA and charges were discussed. This will be signed in due course.
The Co-op Norfolk Community Foundation grant was unsuccessful, the pot had triple the amount of applicants to funds. Another Norfolk Community Foundation grant pot has been applied for, response is expected in May.
 - f) Neighbourhood Plan
Work around the character appraisal of the village has been signed off - nine areas based on a range of characteristics that made them different from each other where identified. A neighbourhood survey will be sent out in March and hand delivered to all houses. Discussions are ongoing regarding the collection of the surveys.
- 10) Periodic items
- a) Consideration of the reserves policy
This was agreed and will be updated
 - b) Nomination to undertake Clerk's appraisal
Cate McNerney and Drew Broad to undertake this. **Clerk to arrange**
- 11) To receive an update on flooding in the parish
William Ball from the Village Centre Committee was in attendance. A written response from the Village Centre had been sent to the Parish Council which has been circulated. The Village Centre Committee is in the process of getting quotes from contractors for the recommended work.
Paul Weeks explained that there seems to be a problem downstream where a neighbouring property has blocked a ditch and that the pipe laid is insufficient. The Parish Council have contacted Nathan Harris at South Norfolk Council to ask for advice regarding contacting the neighbour.
- 12) To receive an update on D day celebrations and confirm application for a road closure
ARTs are interested in being part of this.
Clerk to check the level of the public liability insurance before completing the road closure application.
- 13) Finance
- a) To note receipts and payments made since the last meeting
Receipts – none

Payments

ICO	Annual subscription	£35
Anglian Water	Allotment	£41
Norfolk Pension Fund	January Contribution	£136.18

These payments were noted

b) To agree invoices for payment

Maria Hutson	February Salary and Expenses	£506.92
HMRC	PAYE Month 11	£14.20
Norfolk Pension Fund	February Contribution	£136.18
Village Centre	Grant towards roof	£1875
Paul Weeks	Postage	£1.50

These payments will be authorised

14) Planning

- a) To consider any planning applications that may be received after the publication of the agenda.
None
- b) To note any planning decisions made
2024/0198, 1 Grove Dale Newton Flotman Norfolk NR15 1QG, Single storey rear extension,
Approval with Conditions

15) To receive items for the next agenda

- Update on D-Day and road closure application
- Broadband providers in the village

16) To note the date of the next meeting Parish Council Meeting – 26 March 2024, Village Centre, 7:30pm

Meeting finished at 9pm