



## Newton Flotman Parish Council

I hereby give notice of a meeting of Newton Flotman Parish Council and summon members to attend.  
The meeting will be held on **Tuesday 26 July 2022,**  
**Newton Flotman Village Centre at 7.30pm**

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

    *Maria Hutson*      
**Clerk to the Parish Council**

19 July 2022

### Agenda

1. To consider approving apologies for absence
2. To elect a vice-chairman
3. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
4. To approve and confirm minutes of the last full council meeting on 31 May 2022
5. To consider the co-option of a councillor
6. Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
7. To review any correspondence received (that is not already on the agenda) – **for information only**
8. Councillor updates (to hear reports from Councillors on any parish activity they've undertaken since the last meeting, and which is not on the agenda) – **for information only**
9. Regular Items – to receive any updates and to agree any necessary action in relation to:
  - a. Highway Issues
  - b. Newton Flotman Village Centre & Alan King Playing Field
  - c. Church activities
  - d. Patient Participation Group
  - e. Development
    - i. To receive an update on the Village Cluster consultation, if any
    - ii. To receive an update on the application for 31 houses off Alan Avenue, if any
10. Matters Arising from Previous Minutes
  - a. To receive an update with regard to the Flordon Road/A140 junction
  - b. To receive an update on working with South Norfolk Council to improve access to Smockmill Common, if any
  - c. To further consider road safety on Flordon Road including the use of road markings
  - d. To hear an update on the youth club
  - e. To hear an update on the skate park project
11. New Items
  - a. To consider the frequency of meetings
  - b. To note the resignation of former Chairman David Gibbs.
  - c. To be updated on funding streams available through South Norfolk Council
  - d. Consideration of a post box at the Village Centre for Parish Council correspondence
  - e. Partnership magazine and future issues

- f. Parish Partnership funding – discussion of potential projects
  - g. Brief overview of Neighbourhood Plans
  - h. Discussion of areas of common interest with other Parish Councils
12. Periodic Items
- a. To consider quote for inspection of trees on Kings Green
  - b. The renewal of Parish Online
  - c. To review the rent for the allotments
  - d. To review the Freedom of Information Guide to Information and Schedule of Charges
  - e. To receive the report of the inspection of the Parish Council’s assets and to consider any necessary action
  - f. To review the Risk Assessments including the Business Continuity Plan
  - g. To review the Internal Controls and to appoint an Internal Auditor
13. Finance
- a. To agree the first quarters accounts.
  - b. To note receipts and payments made since the last meeting
  - c. To agree invoices for payment
14. Planning
- a. To hear an update, if any, on the Long Stratton applications 2018/0111 & 2018/0112
  - b. To hear a report on plans accepted/refused by South Norfolk Council
  - c. To hear an update on any planning appeals or planning enforcements
  - d. To consider a response to the planning application [2022/1197, 5 Longs Close Newton Flotman Norfolk NR15 1QA](#)
  - e. Chairs for future planning applications
15. To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
16. To hear a report on the Clerk’s appraisal
17. To receive items for the next agenda
18. To note the date of the next meeting – 27 September 2022, Village Centre, 7:30pm