



Newton Flotman Parish Council Meeting Minutes

Tuesday 1st November, 7.30pm, Newton Flotman Village Centre

Present: Paul Weeks (Chairman) Maria Hutson (clerk)
Lesley Crump
Bruce Turnbull
Jeff Billings
Cate McNerney
David Segens (from item 4)

Members of the public – Three

1. To consider approving apologies for absence
None received
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
Paul Weeks declared an interest in item 8 as a member of NFaST
3. To approve and confirm minutes of the last full council meeting on 27 September 2022
These were agreed as a true record of proceedings with no amendments.
4. To consider the co-option of a Councillor
David Segens was co-opted as a Councillor.
5. Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
None
6. Periodic Items
 - a. Consider meeting dates for 2023
The dates were agreed with the exception of October with the possibility of moving the date so it doesn't take place on Halloween to be considered and discussed at the next meeting.
7. Finance
 - a. To note receipts and payments made since the last meeting
 - b. To agree invoices for payment
 - c. To receive and approve the second quarter accounts

CGM credit invoice 196498 and 196497		23.06
South Norfolk Council	50% precept	11,709.00
South Norfolk Council	CiL funding	395.04

Signed Date

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Total 12,127.10

Anglian Water	Allotment Water	26.00
Norfolk Pension Fund	Pension Contribution September	120.62
Excite Solutions Ltd	Grounds maintenance August	36.00
Excite Solutions Ltd	Grounds maintenance September	36.00
Maria Hutson	Clerk Salary and Expenses October	331.80
HMRC	Month 7 PAYE	77.40
Norfolk Pension Fund	Pension Contribution October	120.62
Total		748.44

The accounts and payments were noted. No new invoices require payment

8. To consider grant applications received for 2023/24 funding
Partnership Magazine – requested £500
NFaST – requested £130
Churchyard Maintenance – requested £1600
Village Centre - £7303

All grants were discussed. It was decided to make a decision on the level of funding at the next meeting when the final budget is known.

9. To consider funding needed for the Youth Club for 2023/24 including applying for grants
Paul Weeks, Lesley Crump and Maria Hutson met with Charlie Smith from the YMCA prior to the meeting. Numbers following the summer holidays were between 6 and 8 with no October figures available. The costs for the youth club will be increasing by up to 64% next year depending on the package of delivery chosen. Funding will be looked into before the next meeting before further discussion on Parish Council contribution may be given.
10. To consider the quotes for the ground maintenance contract
It was agreed to award the quote to Excite as the quote was considerably lower than CGM.
The clerk to discuss with Excite the exact requirements regarding paths and the area to be left uncut.
11. To consider the quote for a replacement noticeboard
The quote was discussed and added to the draft budget for further consideration at the next meeting.
12. To consider quotes for a replacement grit box and waste bin.

Quotes from Glasdon were added to the draft budget for final consideration at the next meeting.

13. To consider a Parish Partnership Application

Limited information was received from Highways prior to the meeting for a Village Gateway and traffic calming. Match funding would be needed for either of these applications. Draft applications to be out together for consideration at the next meeting.

14. Planning

a. [2022/1949 | Internal alterations, including creating new openings, closing up openings, upgrading bathrooms fixtures and fittings, installation of lights, alterations to existing stair to make safer, removing suspended ceilings and reinstating original ceiling and features. | The Old Rectory Church Road Newton Flotman Norfolk NR15 1QB](#)

b. To consider any planning applications that may be received after the publication of the agenda.

Bruce Turnball has looked at the Old Rectory and the external changes are minor and can not be seen by neighbours. 95% of the work is internal. **Agreed to support the application.**

15. To receive items for the next agenda

Neighbourhood plan

Final budget and precept

Finalise meeting dates for 2023

16. To note the date of the next meeting – 29 November 2022, Church Rooms, 7:30pm

Meeting closed at 21:35