



Newton Flotman Neighbourhood Plan Steering Group

Minutes of the meeting held on Monday 17th June 2024
at 7.30pm via zoom

Present: Paul Weeks (Chairman) Martin Brooks (Vice Chairman)
Rachel Leggett (Consultant) Drew Broad
Sharon Poyser Ann Segens
Carol Watson

	Action
1. To consider apologies for absence. Apologies were received and accepted from Joel Fiddy, Emma McMurdock and Bob McKibben	
2. To approve and confirm minutes of the meeting held on 3 rd June 2024 The minutes were agreed as a true record of proceedings. PW to amend the record by changing Ann Segens surname.	
3. Matters arising from the previous minutes. <ul style="list-style-type: none"> a) Grant application PW reported that our grant application was successful. b) The date for a meeting with Julien Wells of F W Properties was agreed. PW to invite Julien to a meeting at the village hall at 6.00pm on Tuesday 16th July c) B Mc to produce descriptions and photo of <ul style="list-style-type: none"> i) Railway Cottages in Newton Greenways – need the names of the cottages ii) Bus Shelter at the junction of St Mary's Close and Flordon Road iii) Ex Council properties on Lime Bank d) PW reported that the Household Survey results, Housing Needs Analysis Report and Data Profile were now available on the Neighbourhood Planning section of the Parish Council website 	<p>PW to email Julien Wells at F W Properties</p> <p>B Mc to produce descriptions and a photo</p>

<p>4. Design Codes The meeting reviewed the Design Code document from AECOM in detail and agreed amendments which were identified on the Dropbox version of the document.</p>	<p>RL to write to AECOM with details of the amendments made to the document.</p>
<p>5. Draft Policies The meeting did not discuss the draft policies. To be the main subject at the next meeting where we will start at policy NF8</p>	
<p>6. General communication RL asked for photos of the village in the sunshine and a photo for the front cover. RL stated that she would start to write text for the first few chapters of the Neighbourhood Plan</p>	<p>All to provide photos of the village RL to write draft chapters</p>
<p>7. Date of the next meeting – Zoom meeting to be held on 1st July 2024 at 7.30pm to continue discussion on policies starting at policy NF8 The meeting closed at 9.30pm</p>	