



Newton Flotman Neighbourhood Plan Steering Group

Minutes of the meeting held on Monday 15th July 2024
at 7.30pm in the Village Centre

Present: Paul Weeks (Chairman) Martin Brooks (Vice Chairman)
Rachel Leggett (Consultant) Ann Segens
Sharon Poyser Carol Watson
Joel Fiddy Drew Broad
Emma McMurdock Bob McKibben

	Action
1. To consider apologies for absence. No apologies were received.	
2. To approve and confirm minutes of the meeting held on 1st July 2024 The minutes were agreed as a true record of proceedings.	
3. Matters arising from the previous minutes. a) Descriptions and photo of i) Railway Cottages in Newton Greenways; ii) Bus Shelter at the junction of St Mary's Close and Flordon Road; iii) Ex Council properties on Lime Bank have been produced. b) TPOs and ancient trees in the Village – A TPO exist for a tree at 8 Dell Close. No ancient trees exist in the Village.	

<p>4. Design Guidance and Codes Report. The third version was discussed, and changes noted. The meeting agreed that this was much better than the earlier versions and met the needs of the Steering Group. Minor amendments were identified which were mainly grammatical errors. The photos in the document were criticised as they were too dull and uniform. AECOM to be asked to look at the photo gallery on Dropbox to find better photos.</p> <p>The document will be signed off when we receive the changes we have requested.</p> <p>RL to send the details of the alterations and changes to AECOM</p>	<p>RL to write to AECOM with alterations and changes to the Design Guidance and Codes Report.</p>
<p>5. Newton Flotman Neighbourhood Plan vs 1</p> <p>The meeting discussed the first version of the Neighbourhood Plan which RL had sent to us on Friday 12th July.</p> <p>RL outlined the purpose of the document and what each section would contain.</p> <p>Prior to the meeting the document had been reviewed by members of the Steering Group. The comments from the group were noted and changes made to the policies contained in the document.</p> <p>It was agreed to move the chapter on Community Projects into the Policy NF7 Existing and new community infrastructure.</p> <p>The local green space – Pathway down to the River Tas - was discussed in detail. PW informed the meeting that this area was going to be discussed at the Parish Council meeting on 17th July to decide what we should do with it. The ownership of the land was raised which PW will investigate. PW to inform the Subject Group the outcome of the Parish Council meeting. The map was wrong and the correct map from Parish Online will be produced.</p> <p>A map of localised flooding for Policy NF14 Localised Flooding to be produced by JF</p> <p>It was agreed to ask Richard Beach as chairman of the Newton Flotman Climate Crises group to review the Neighbourhood Plan in confidence and advise how it can be improved to incorporate climate crises issues.</p>	<p>PW to inform the SG about the outcome of the Parish Council meeting.</p> <p>JF to produce localised flooding map</p> <p>PW to write to RB</p>

<p>The only Policy that is not complete is POLICY NF4: Land off Alan Avenue (NEW1), additional requirements. The meeting with F W Properties will help the Group to decide what should appear in this policy.</p> <p>RL will work on the document over the summer.</p> <p>The aim is to have the document completed and ready for the six week Regulation 14 consultation period which will start on Monday 21st October 2024. The Village Hall to be booked for an exhibition on the 21st from 3.00pm to 8.00pm. Consideration to be given to having the bar open during the exhibition.</p> <p>PW and RL to produce exhibition materials</p> <p>The Parish Council to be asked to approve the Neighbourhood Plan before the start of the Regulation 14 consultation period. Note the Parish Council meeting will be held on 24th September 2024.</p>	<p>RL to work on the document ready for the next meeting on 16th September 2024</p> <p>PW to book the Village Hall and ask about the bar.</p> <p>RL/PW to produce exhibition materials</p>
<p>6. Meeting with F W Properties</p> <p>The subjects to discuss with Julien Wells were agreed. It was noted that the purpose of the meeting is to ascertain the thinking of F W Properties about the two developments MEW 1 and 2 off Alan Avenue.</p> <p>It was agreed that the questioning should be around the topics in Policy NF4: Lan off Alan Avenue (NEW1) and include the following:</p> <ul style="list-style-type: none"> - Housing mix - Layout of the two developments - Access – pedestrian and vehicular - Relationship between the two designs and Alan Avenue - Affordable housing - Footpaths - Front gardens - Off street Parking - Amenity space - Biodiversity net gain <p>Drinks and biscuits to be provided at the meeting.</p>	
<p>7. General communication</p> <p>a) PW informed the meeting that he will be attending the on-line meeting about Design Codes with Broadland and South Norfolk Council on 23rd July 2024</p>	

<p>b) RL to produce a flyer about the Neighbourhood Plan consultation for the Village Fete on Sunday 25th August 2024</p>	<p>RL to produce flyer for Village Fete</p>
<p>8. Labour government housing policies The meeting noted that the new government had announced their intentions to review the National Planning Framework and aimed to build 1.5million new homes in the next five years. All to monitor the government plans for house building and Neighbourhood Planning in particular. Any information to be shared amongst the group</p>	<p>All monitor government plans for housing and Neighbourhood Plans</p>
<p>9. Date of the next meetings</p> <ul style="list-style-type: none"> - 16th July 2024 Meeting with F W properties at 6.00pm in the Church Room - 16th September 2024 at 7.30pm in the Village Hall <p>The meeting closed at 9.25pm</p>	